

250<sup>th</sup> Committee Meeting Minutes  
October 11, 2016

In attendance: Pat, Laura, Scott, Candace, Clara, Frank, Annie, Paul, Marion, Jan

1. Approved September minutes
2. Scott sent out Budget Report which was discussed and approved
3. Souvenir Update: Still selling at profit. We will place items on sale (cost plus round to nearest dollar) at the closing ceremony. Advertise starting Nov. 10.
4. Souvenirs will be sold at the October 12, 7PM LHS/Library Program, Nov. 5<sup>th</sup> LHS Cartland Program and November 10, 7PM Lee Remembers II at regular prices. Paul, Candace and Scott will plan this event. Scott will continue placing trivia in E-Crier along with article calling for submissions of material. Program will include recap of 2016 events and offer to show slides, videos, and photos that public brings in. These can be scanned, providing updated media to people as well as the originals.
5. Mast Way

Dearborn Company Update: Carrie Vaich has been in contact with Jen, but exact schedule is unknown, possibly Dec. 5. 250<sup>th</sup> committee members will be welcome.

Time Capsule/ pictures and goals: Carrie approved of having the students submit goals and wishes for the time capsule.

Passports: apparently not all teachers gave students passports this year. Participation seems low.
6. Mast Tree Log: Don Q. has agree to mill the log. Once we see how much there is we will decide what to do with it. One suggestion is to create benches to be placed in public buildings or LRP. These could have the logo or wheel imprint.
7. Time Capsule: tabled until November,
8. Final Ceremony Dec. 4- Marion will contact Dave Ervin to see if small band groups will play for 1 hour.

9. Bell Ceremony 1/16: BOS meeting is 17<sup>th</sup>.

10. Banners: When should we take down the banners and should we leave the brackets in order to hang other banners in the future? Suggestions, a generic Welcome to Lee. American Flags will take a different banner. We will need to contact town and Eversource and continue conversation in November.

11. Thank you letters: Annie will prepared draft that include a general thank you and invitation to Dec. 4<sup>th</sup>. Scott will have stationary. We need to have list of recipients at Nov. meeting. It was noted that Pawtuckaway donated soil to Bedrock for project and was not acknowledged. Annie will talk to Mary to get details.

12. Aprons: voted to donate all used and unsold aprons to Ag. Committee as holders for any town events.

13. Changed November meeting date to November 7<sup>th</sup> since original date is Election Day.

Submitted by Jan Allen